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*To ensure access to high-quality,
patient-centered, cost-effective health
care to Los Angeles County residents
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and through collaboration with
community and university partners.*



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July 09, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION FOR THE ACQUISITION AND INSTALLATION OF A
RADIOGRAPHIC/FLUOROSCOPIC UNIT AT LONG BEACH
COMPREHENSIVE HEALTH CENTER
(FOURTH DISTRICT)
(3 VOTES)**

SUBJECT

Request authorization for a capital asset acquisition and installation of a Radiographic/Fluoroscopic unit for the Department of Health Services at Long Beach Comprehensive Health Center.

IT IS RECOMMENDED THAT THE BOARD:

Authorize the Internal Services Department (ISD), as the County's Purchasing Agent, to proceed with the acquisition and installation of a Radiographic/Fluoroscopic unit at the Department of Health Services' (DHS) Long Beach Comprehensive Health Center (LBCHC), as a turn-key project, that will include any necessary room alterations to accommodate the new equipment, at a cost of \$1,449,000, as this purchase request will exceed the \$250,000 capital asset threshold established by the Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will enable DHS to acquire and install a new Radiographic/Fluoroscopic (R/F) unit at Long Beach Comprehensive Health Center (LBCHC). Maintenance of the existing equipment has become difficult as parts are no longer available or are obsolete.

The new R/F unit will incorporate advanced radiology technologies with the capacity to conduct standard and more detailed studies. This will improve patient diagnoses and outcomes, while increasing patient flow. The project is anticipated to be completed within ten months following Board approval. Attachment A provides a project schedule and budget summary.

Implementation of Strategic Plan Goals

The recommended action will support Goal 1, Operational Effectiveness, and Goal 2, Fiscal Sustainability, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

The total estimated cost is \$1,449,000; equipment will be \$636,000, installation and any necessary room alterations will be \$516,000. The R/F unit will have a manufacturer's warranty for the first year and DHS will purchase an additional five years extended service warranty at an estimated cost of \$297,000.

Funding for the new equipment and installation is included in DHS' Fiscal Year 2013-2014 Adopted Budget. The five years extended service warranty will be funded in DHS' budget for future fiscal years as needed.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On October 16, 2001, the Board approved the classification categories for fixed assets and new requirements for major fixed asset (now referred to as capital asset) acquisitions requiring County departments to obtain Board approval to purchase or finance equipment with a unit cost of \$250,000, or greater, prior to submitting their requisitions to ISD.

The labor component associated with the installation and any necessary room alterations to accommodate the equipment may exceed the authority of the Purchasing Agent, Board approval is also required to move forward with this aspect of the project.

CONTRACTING PROCESS

The acquisition of equipment falls under the statutory authority of the County Purchasing Agent. The purchase will be requisitioned through and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures established by ISD.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended action will allow DHS' LBCHC to produce quality images that meet current standards for diagnostic studies, improve patient diagnoses and outcomes, and increase patient flow.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mitchell Katz". The signature is fluid and cursive, with the first name "Mitchell" written in a larger, more prominent script than the last name "Katz".

Mitchell H. Katz, M.D.

Director

MHK:gh

Enclosures

c: Chief Executive Office
County Counsel
Internal Services Department
Executive Office, Board of Supervisors

ATTACHMENT A

**ACQUISITION AND INSTALLATION OF
A RADIOGRAPHIC/FLUOROSCOPIC UNIT
AT LONG BEACH COMPREHENSIVE HEALTH CENTER**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Release of Solicitation Document	August 2013
Issue Purchase Order Contract	October 2013
Vendor Prepares Design Documents	November 2013
Obtain Jurisdictional Approvals	January 2014
Substantial Completion	May 2014

II. BUDGET SUMMARY

Budget Category	Proposed Budget
<u>Room Renovation/Installation</u>	
Design	78,000
Renovation and Installation	257,000
Change Order Allowance	42,000
Inspections, Permit & Misc. Fees	<u>139,000</u>
Subtotal	<u>\$516,000</u>
<u>Equipment</u>	
R&F Equipment	<u>\$636,000</u>
Subtotal for Room Renovation/Installation and Equipment Purchase	<u>\$1,152,000</u>
<u>Warranty</u>	
5-Year Extended Service Warranty	<u>\$297,000</u>
Grand Total	<u>\$1,449,000</u>